

THE FOLLOWING ARE ONLY SUGGESTIONS AND NOT LEGAL ADVICE.

The Gambling Control Board has made available a 3-page checklist for organization to use to restart gambling. Section 6 of the checklist provides some broad suggestions for protecting the health and safety of customers and employees.

After reviewing various State and Federal health and safety guidelines, and after talking to a number of gaming organizations, we have developed a list of health and safety suggestions for charitable gaming groups to use as a resource. These are only suggestions and are intended to augment the recommendations contained in the GCB checklist. We strongly encourage each organization to review and follow the guidance and requirements of the State and to continue to monitor the recommendations of the Centers for Disease Control, the U.S. Department of Labor, the Minnesota Department of Health, and other state and federal agencies.

Employee/Volunteer Safety

- **Entry Screening:** Consider screening employees and volunteers at the beginning of each work shift. Per CDC guidelines, employees or volunteers displaying a temperature over 100.0°F or displaying a cough, shortness of breath or other known symptoms of COVID-19 should immediately be sent home and advised to seek medical attention.¹ Employees should also be asked if within the past fourteen (14) days, they have come into contact with anyone known to have tested positive for COVID-19.
- **Hand cleansing:** Instruct all employees to wash their hands, or use sanitizer when a sink is not available, every 60 minutes (for 20-seconds) and after any of the following activities: using the restroom, sneezing, touching the face, blowing the nose, cleaning, sweeping, mopping, smoking, eating, drinking, entering and leaving the gaming area, going on break and before or after starting a shift.
- **Personal Protective Equipment (PPE).** Consider the use of appropriate PPE for employees based on their responsibilities and state or local regulations. Consider whether employees will be required to wear a mask while on the premises. Gloves should be made available to employees whose responsibilities require them as determined by medical experts, including those employees in direct contact with disinfectant solutions and/or in some cases, in direct contact with customers (i.e. point of sale locations or other cash transaction points).
- **Physical distancing.** Employee meetings should be conducted in areas that allow for appropriate physical distancing between employees. Currently the recommended distance is six (6) feet. Work responsibilities should be assigned to minimize contact between employees (i.e. consider a limit of one employee/volunteer per point of sale location).
- **Health Concerns:** Employees and volunteers should be advised to stay home if they are not feeling well and follow the recommendations of public health authorities and medical professionals. In addition, employees who have knowingly come in contact with a person who has tested positive for COVID-19 should be encouraged to stay home and isolate for fourteen (14) days per CDC guidance.

Customer Safety

- **Entry Screening.** Consider screening customers upon entry to the premises. Customers displaying a temperature over 100.0°F or displaying a cough, shortness of breath or other known symptoms of COVID-19 should immediately be sent home and advised to seek medical attention.
- **Hand cleansing.** Make hand sanitizer available for customers at all point of sale locations or other locations where there is direct contact with organization employees or volunteers.
- **Personal Protection Equipment (PPE).** Consider the use of appropriate PPE for customers based on state or local regulations. If masks are recommended or required, consider if the organization will provide the masks or if customers will be asked (or required) to supply their own. Adopt policies and procedures for proper identification and age verification of customers while wearing a mask when identification is required (i.e. age verification upon entry, or identification of winners for prize receipts or tax reporting forms).

¹ The CDC interim guidance for businesses and employers can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

- **Physical distancing.** Adopt measures to distance customers from one another in accordance with state and local requirements and guidelines (currently 6 feet). Consider the implementation of the following strategies:
 - Use ropes or clearly marked floor coverings to allow for recommended physical distancing throughout the premises. Consider paying attention to those areas where customers may line up or congregate: entry points to the premises, point of sale locations, beverage or food stations, and restrooms.
 - Consider clear plastic barriers between employees/volunteers and customers at point of sale locations.
 - Limit access to restrooms to not more than three customers, depending on restroom size.
 - Arrange (or reduce) seating areas to provide for recommended physical distancing between customers. For multiple person tables, consider spacing chairs at least six feet apart and clearly marking each customer's playing space. At the organization's discretion, an exception could be considered for members of the same family. Consider marking one-way traffic lanes within the premises for employees/volunteers and customers.
 - Consider restricting or eliminating self-service food and beverage stations, or follow all guidance from state and local public health authorities for cleaning and disinfecting between uses. Consider the use of single serve cups, plastic utensils and wrapped straws.
 - Require all cash transaction to be "counter to counter" so neither employees nor customers hand over or receive cash directly.
 - Use signage to remind people to wash/sanitize hands frequently and maintain recommended physical distancing.

Cleaning and Sanitation

- Cleaning and sanitizing products should meet EPA guidelines as effective against viruses, bacteria and other pathogens.²
- Follow CDC guidelines for proper cleaning and disinfecting, including the proper use of disinfecting agents.³
- Employee/volunteer work stations (i.e. point of sale locations, bingo caller's station, pull tab booth) should be sanitized before opening and then every hour and between shifts.
- Hand sanitizer should be made available to employees throughout the premises, particularly in areas with customer contact (i.e. points of sale locations).
- Handheld electronic pull tab devices should be wiped down and sanitized before and after each customer's use per manufacturer's recommendations.
- A hand sanitizing stations for customers should be located on the premise.

² The American Chemistry Council has issued a list of sanitizing agents effective against the coronavirus. It can be found here: https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf?mod=article_inline

³ CDC guidelines for cleaning and disinfecting can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>